

Banana Factory Arts Center Classes, Art Galleries & Studios

We are excited to welcome you back to the Banana Factory Arts Center! The safety of our guests and patrons is of utmost importance to us and ArtsQuest will continue to follow the guidance and updates from the CDC and all state and local government officials for the safety of all. Though the Banana Factory will remain closed to the public during the green phase, patrons registered in Banana Factory classes or 3rd party guests (by appointment only) are permitted.

As of July 16, 2020, the following guidelines are in place at the Banana Factory Arts Center. These guidelines are subject to change based on additional recommendations from the CDC and local and state government officials.

OUR PROMISE TO YOU:

The following standards are in place for the Banana Factory Arts Center:

Our Staff, Volunteers & Tenants

- ArtsQuest employees, volunteers and tenants are required to self-monitor their personal health and report any illness or symptoms to their superiors.
- Employees, volunteers and tenants are not to come into the Banana Factory Arts Center if they display any symptoms of COVID-19, and if they begin to feel ill while at the building they should please remove themselves immediately from the premises and inform Human Resources of any possible contamination of the building.
- Employees, volunteers and tenants are required to wear face masks in all common areas and during all interpersonal interactions including but not limited to meetings and events.
- Gloves are encouraged in all common areas and will be provided by ArtsQuest.
- Employees, volunteers and tenants are required to wash their hands and/or use hand sanitizer once every hour for the duration of their work shift or more frequently as needed based on the circumstances.

Cleaning Procedures

ArtsQuest has always strived to maintain a clean and safe environment for our staff, volunteers, tenants and patrons. We maintain regular cleaning schedules and thoroughly clean event spaces after each use, as well as common areas daily. Here are a few of the additional steps we are taking:

- Sanitizing stations are set up on each floor of the Banana Factory.
- Class instructors are required to clean/sanitize their classrooms and shared classroom tools before and after class.
 - A sanitation station has also been added to the Crayola Gallery including an EPA approved COVID-19 disinfectant, gloves and wipes.
- Patrons are encouraged to bring their own tools and supplies to class and will be required to clean/sanitize their belongings before and after class.
- Patrons are encouraged to wash their hands at a nearby restroom.
- A thorough cleaning with an ESS or UV Light will be scheduled with facilities by the appropriate Visual Arts staff member after each class.

Classes

- We will stagger programs where applicable to minimize overloading areas and maximize social distancing, including a maximum of two (2) classes per week to start during the green phase.
- Instructors and patrons are required to maintain safe social distancing while classes are in progress.
- Class instructors are required to clean/sanitize their classrooms and shared classroom tools before and after class.
- Patrons are encouraged to bring their own tools and supplies to class and will be required to clean/sanitize their belongings before and after class.
- Sanitizing stations are set up on each floor of the Banana Factory.

Classroom Occupancy

- Classes of more than 25 people are prohibited and may be moved outdoors for additional safety.
 - If possible, instructors will be allowed to open windows or doors in classrooms while monitoring the doors to make sure unauthorized personnel do not enter.
- Instructors and patrons are required to maintain safe social distancing while classes are in progress.
- Additional capacity limits for spaces that cannot safely socially distance 25 people have been put in place by ArtsQuest.
- Signs denoting capacity limits for each restroom will be posted.
- Elevators
 - A single party who shares a common relationship will be allowed to ride the elevator together. Otherwise, the elevator will be limited to capacity of one (1) passenger. Signs denoting capacity will be posted.

Artist Studios

- Artists are permitted to invite a single party/family to their studio.
- An attempt should be made to stagger guests if possible, to minimize overloading areas and maximize social distancing.
- Guests shall be contained to their specific area including entry and exits points and restrooms.

Communications

- All supervisors will be discussing, communicating and enforcing these regulations with staff.
- Signs are hung throughout the site to remind both staff and patrons of these guidelines.

WHAT WE ASK OF YOU:

Patrons & Clients

Personal Protective Equipment

- Masks are always required to be worn while traveling through common areas of the building and during all interpersonal interactions.
- Any patron not adhering to this guideline will be asked to put their mask on. If non-compliance continues after several attempts, the patron will be asked to leave the property.
- Patrons participating in classes will be required to wash their hands and/or use hand sanitizer once every hour for the duration of their time in the building.

Social Distancing

- Social distancing shall be practiced whenever feasible. When not feasible, face masks or physical barriers should be in use.

Health & Wellness

- All patrons will be asked to self-monitor their personal health and refrain from attending events if they are exhibiting any symptoms including but not limited to: fever and chills, persistent cough, shortness of breath or difficulty breathing, muscle pain, sore throat, new loss of taste or smell and gastrointestinal symptoms such as nausea, vomiting and diarrhea (CDC symptoms).
- Patrons are asked if they begin to feel unwell during their visit to ArtsQuest, to please remove themselves immediately and inform their instructor of any possible contamination of the building.

Contact Tracing

- Patrons are required to inform ArtsQuest of a positive COVID-19 test (not by name) if they visited our site within a two-week period of the test by emailing hr@artsquest.org.
- Class registration will allow for an associated name and will be kept for a minimum of 30 days.