



SUMMER ART CAMP 2023

Parent/Guardian Handbook

Thank you for signing your child up for Summer Art Camp!

ArtsQuest’s Summer Art Camp at the Banana Factory Arts Center offers eight weeks of fun and engaging art-making classes and activities for children ages 4-18. Our youngest artists (ages 4-9) will explore the artistic process through making, learning about, seeing, and discussing art in the classrooms, studios, and galleries at the Banana Factory. Over the course of the week, campers will experiment with a variety of materials and processes, including drawing, painting, fiber arts, sculpture, mixed media, and more. Projects are designed to teach campers fundamental skills in art, while encouraging each student to express themselves creatively and in their own style. At the end of each week, students will showcase their work to family and friends at the Art Party!

Studio Intensives are designed with teens and pre-teens in mind. These courses offer older campers (ages 10-18) the opportunity to explore mediums in greater depth. Choose from different topics each week including ceramics, painting, cartooning, fiber arts, and hot glass, all taught by our talented Teaching Artists.

Staff Contacts

For general questions, please contact Elena Ostock, Visual Arts Manager at eostock@artsquest.org or 610-332-1325.

For ticketing problems, please contact Aliya Brown, Visual Arts Coordinator, at abrown@artsquest.org

Camp Location

Summer Art Camp takes place at the Banana Factory Arts Center, located at 25 W. Third St., Bethlehem, PA 18015. For assistance and questions about our building, call 610-332-1300.

Schedule

Summer Art Camp and Studio Intensives run Monday-Friday for eight one-week sessions beginning June 12, 2023. Weeks 4 and 8 are shortened due to the 4th of July holiday, and to account for Musikfest.

June						
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Within the camp week, campers will also get to explore the Banana Factory Arts Center and learn from the artists in the building and artwork on display in the building. Each week, campers will get to tour the building with a member of the Visual Arts team. And every Friday afternoon while camp staff put the finishing touches on the art show, campers will get to visit Banana Factory Resident Artists in their studios to see demonstrations, ask questions, or learn about what it’s like to work as an artist!

A Day in Camp

Campers ages 4-9 who attend a full day session of camp will rotate through four different classes in a camp day. These classes will vary from week to week, as each teaching artist has their own specialties they enjoy teaching, and they also do their best to respond to each group's interests over the course of the week!

8:00am	Banana Factory Arts Center opens for the day, and Early Drop-Off campers begin arriving.
8:45am	Begin drop-off for morning session and full-day campers.
9:00am	Morning check-in, then off to painting class with their age group!
10:20am	Weather permitting, campers head outside for their first break—time for a snack and some games!
10:40am	Head back inside for Fiber Arts class.
12:00pm	Come together with the whole camp group for lunch. Morning-only campers get picked up!
12:15pm	Afternoon-only campers begin arriving.
12:30pm	Sculpture Class.
1:50pm	Afternoon break! Kids head back outside for a snack and time to play.
2:10pm	Make collages in Mixed Media class.
3:30pm	All campers return to Banko Gallery for pick-up!
6:00pm	Extended hours end, and camp is closed for the day.

Drop-Off and Pick-Up Procedures

Drop-Off and Pick-Up both take place in Banko Gallery, which is located right inside the main entrance to the Banana Factory. On your first day of camp, we recommend that you arrive 15 minutes early. All children under the age of 13 must be signed in and out by a parent or guardian.

Please be prepared to show your ID at pick-up every day. Safety is our top priority, so while you may get to know the camp assistants over the course of the summer, they will still be expected to confirm identity at pick-up each day. The emergency contact form allows you to enter information on two guardians and three additional adults who are authorized for pick-up. If you have unexpected changes to this list, you will be able to alert camp staff at drop-off. Adults who are not specified as authorized for pick-up will not be allowed to take your child from the Banana Factory.

Please pick your child up promptly at the end of their camp session. If you are more than 15 minutes early dropping off or 15 minutes late picking up your child, you will be required to pay for a single day session of Early Drop-Off/Extended Hours, which you can do at the front desk.

Extended Hours

For busy parents, we offer early Drop-Off and Extended Hours, lengthening the camp day from 8:00am-6:00pm. Extended hours are generally un-structured time supervised by our AQ staff. Children who stay for extended hours may bring personal items like toys or books to entertain themselves during this period—please no electronics.

Friday Art Party

You're invited! Every week to celebrate the end of camp, we throw the Friday Art Party. Parents, friends and family are invited to join us at 3:30pm (the same time as pick-up) for snacks, to meet new friends or instructors, and to admire all of the artwork our campers created over the course of the camp week. Bring a bag or box to take all of their creations home at the end of the party!

Lunch & Snack Breaks

For campers aged 4-9, there will be a 20-minute supervised snack break in the morning and afternoon between each art period, and a 30-minute lunch break. Please make sure your child brings snacks and bagged lunch if enrolled a full day. (We cannot offer refrigeration or microwaves.) We also recommend campers bring their own re-fillable water bottles to camp for use throughout the day.

ArtsQuest's Summer Art Camp at the Banana Factory Art Center is PEANUT + TREE NUT FREE.

Please refrain from packing peanut butter, nuts, or food products made from these to the Banana Factory as a precaution for those with allergies. Your cooperation in this matter is greatly appreciated.

Attire

Our camps are fun and artsy, and while aprons are available, we encourage campers to come to camp dressed to make a mess. The building is air conditioned, but temperatures may vary between classrooms, and campers may go outside during breaks (weather permitting.) We recommend wearing or bringing layers to ensure your child stays comfortable! For safety reasons, sneakers or supportive footwear is required—no flip flops please.

Hot Glass

Teens participating in a Hot Glass Studio Intensive should prepare for their intensive by drinking lots of water before, during, and after their camp session. Close-toed shoes are required on the Hot Shop floor, and campers with long hair should tie it up securely. Safety glasses are provided.

Personal Items

ArtsQuest is not responsible for lost or stolen items. Campers are not permitted to use personal items during camp class time. This includes toys, phones, tablets, and other electronic devices. If your teen or pre-teen is enrolled in a Studio Intensive that makes use of iPads, they may bring their personal iPad from home with parent/guardian approval. All materials are provided unless otherwise specified in a class description.

Forgotten art and items left in the lost and found after camp completion will be held for 30 days, after which they will be discarded.

Photo and Video Policy

ArtsQuest reserves the right to interview and use photographs taken during classes and other programs for the marketing and promotion of the Banana Factory Arts Center. Some interviews and photographs taken during classes and workshops may be used on the Banana Factory Arts Center's, ArtsQuest's, and SteelStacks' social media sites. Official bananafactory.org, artsquest.org, and steelstacks.org media presence may include the following social networking sites: Facebook, Twitter, LinkedIn, Instagram, and YouTube.

As part of the Emergency Contact Form, you will be prompted to indicate your permission or your refusal for your child to be photographed and/or interviewed while attending camp at the Banana Factory.

Additional Waivers

Certain Studio Intensives for teens and pre-teens may require additional waivers on the first day of the camp session. Parents of campers attending Hot Glass or Digital Art intensives should prepare to sign those waivers in-person on the first day of camp for any students under the age of 18.

Accessibility and Special Accommodations

ArtsQuest is committed to providing reasonable and appropriate accommodations. If your child requires and special accommodations or support to participate meaningfully in our programs, please contact us in advance to let us know how we can help.

Campers who have support staff during the school year are required to bring those support services to camp as well. Please contact Elena Ostock at eostock@artsquest.org or 610-332-1325 to make arrangements. We require that any support workers who attend camp with your children submit copies of their Child Abuse Clearances to ArtsQuest.

Behavior Policy

ArtsQuest reserves the right to suspend or expel participants from the program for disruptive and/or aggressive behavior. Disruptive behavior is defined as a behavior that adversely affects the activities of a camp group. This can include, but is not limited to:

- Bullying: threatening words or actions that are intended to provoke fear
- Repeatedly wandering away from the group
- Repeated refusal to work cohesively with the group
- Destruction of property

Disruptive behavior will result in the following actions:

- Discussion of the disruptive actions with the participant, staff person involved, and Visual Arts Manager, followed by notification of disruptive behavior to parents/guardians.

- Continued disruptions will result in a conference between parent/guardian, participant and the Senior Director of Visual Arts & Education.
- Parents/guardians will assist in problem-solving a positive solution that will be drafted into a behavior agreement signed by all parties.
- Dismissal from the program will result if the disruptive conduct continues after the behavior agreement is signed.

If a participant's behavior is aggressive or violent (hitting, kicking, biting, or using any objects as a weapon) toward either staff or other campers:

- Participant will be sent home immediately.
- No refund will be given when a participant is sent home due to behavior issues.
- Participant will not be allowed back for the rest of that week of camp, but may try to be successful at a future date.